

Disclaimer: This brochure is furnished as a courtesy and may be changed at the discretion of the Court.

PLEASE READ THIS COURTESY LETTER. It will give you all options of making disposition on your citation.
TELEPHONE CALLS ARE NOT ACCEPTED AS AN APPEARANCE BEFORE THE COURT.

This letter is furnished as a courtesy to you by Trinidad Municipal Court , Trinidad, Texas to assist you in making disposition of the charge(s) against you. *Please note:* The Judge cannot discuss the merits of a pending judicial proceedings prior to trial. This means the Judge cannot discuss your citation with you prior to trial.

All payments should be made payable to the "Trinidad Municipal Court". **NO PERSONAL CHECKS** are accepted. Payment must be in the form of cashier's check or money order. **If paying cash you must have the EXACT AMOUNT.**

APPEARANCE AND PLEA

YOU MUST APPEAR:

IN PERSON on the appearance date given on your citation

BY MAIL, enter your appearance by completing the plea form on the back and returning the plea form and payment to the Court. When entering a plea of guilty and paying your citation by mail, send a copy of your citation.

If you plea not guilty, a trial date will be set and you will be notified accordingly. **Make sure the Court has a correct mailing address for you.**

PERSONS UNDER 17 YEARS OF AGE:

Must appear with a parent or legal guardian or proof of marriage

Must appear before the Judge, no pleas by mail

PERSONS UNDER 21 YEARS OF AGE (ALCOHOL RELATED OFFENSES):

Must appear before the Judge, no pleas by mail

If under 18 years of age, must appear with a parent or legal guardian

PERSONS CHARGED WITH TOBACCO OFFENSES:

Must appear before the Judge, no pleas by mail

If under 17 years of age, must appear with a parent or legal guardian

IF YOU DO NOT MAKE DISPOSITION ON YOUR CITATION BY ONE OF THE OPTIONS GIVEN ON THIS COURTESY LETTER, YOU MUST APPEAR BEFORE THE COURT IN PERSON OR BY COUNSEL ON THE APPEARANCE DATE SHOWN ON YOUR CITATION. FAILURE TO APPEAR WILL RESULT IN AN ADDITIONAL CHARGE BEING FILED AGAINST YOU FOR VIOLATING YOUR PROMISE TO APPEAR WITH A FINE NOT TO EXCEED \$200.00. IF THE CASE FALLS UNDER THE "RULES OF THE ROAD OR A FAILURE TO APPEAR WITH A FINE NOT TO EXCEED \$500.00, AN ADDITIONAL STATE FEES WILL BE INCURRED.

FINE SCHEDULE, INFORMATION ON DEFENSIVE DRIVING AND PLEA FORM ARE ON THE REVERSE SIDE

PLEASE FILL OUT THE FOLLOWING: IF YOU ARE REQUESTING A RECEIPT, SEND A SELF-ADDRESSED STAMPED ENVELOPE

NAME: _____

ADDRESS: _____

Please give your mailing address above.

TELEPHONE (DAYTIME) _____

DRIVER LICENSE NO.: _____

CITATION NO.: _____

FINE SCHEDULE

SPEEDING OVER THE LIMIT	1-5 OVER	170.00	6-10	180.00
11-15	190.00	16-20	210.00	
21-24	260.00	25 & OVER	296.00	
	6-10 OVER	180.00		
	11-15 OVER	190.00		
	16-20 OVER	210.00		
	21-24 OVER	260.00		
	25 OVER	296.00		
EXPIRED DRIVERS LICENSE		150.00		
DWLI / DWLS		563.00		
NO LIABILITY INSURANCE		350.00		
NO LIABILITY INSURANCE (ENHANCED)		610.00		
EQUIPMENT VIOLATION		180.00		
EXPIRED REGISTRATION/EXPIRED INSPECTION		150.00		
TRAFFIC SIGNS, SIGNALS & MARKINGS		180.00		
UNSAFE SPEED		180.00		
CHILD SAFETY SEAT		196.10		
SEAT BELT VIOLATION UNDER 8 YOA		196.10		
SEAT BELT VIOLATION OVER 8 YOA UNDER 17 YOA		146.10		
SEAT BELT VIOLATION 17 YOA AND UP		146.10		
NO DRIVERS LICENSE		263.00		
OPEN CONTAINER		335.00		
PERMIT UNLICENSED DRIVER TO DRIVE		263.00		

*CONTACT THE COURT FOR FINE AMOUNT IF VIOLATION OCCURRED IN A CONSTRUCTION ZONE WITH WORKERS PRESENT OR IF OFFENSE RECEIVED IS NOT LISTED ON THE ABOVE FEE SCHEDULE.

DISCLAIMER: THIS BROCHURE IS FURNISHED AS A COURTESY AND MAY BE CHANGED AT THE DISCRETION OF THE COURT.

If you are in the military and are requesting the defensive driving course, you must send proof of insurance, a copy of your military ID, a notarized affidavit stating you have not completed this course in your licensing state within 12 months preceding the date of the offense on the citation you have and you are not presently taking the course for another citation. You will be required to get a certified copy of your driving record from your licensing state in the 90 days allowed you to take the course. You must send the mandatory state and administrative fee of \$106.10 and a self-addressed stamped envelope.

PAYMENT OF FINE

I enter a plea of ___ guilty ___ no contest, waive a jury trial, and enclose the scheduled amount due.

Signature

Date

PLEA OF NOT GUILTY, REQUEST FOR TRIAL

() I enter a plea of not guilty and waive my right to a jury trial, requesting a trial by the Court,

() I hereby request a jury trial

Signature

Date

DRIVING SAFETY COURSE OR MOTORCYCLE OPERATOR TRAINING COURSE

YOUR REQUEST MUST BE IN WRITING. If your request is made in person, it must be made by the appearance date on your citation. If request is mailed, it must be postmarked by the appearance date on your citation. The request for DDC below must be notarized.

SEND A SELF-ADDRESSED STAMPED ENVELOPE WITH YOUR REQUEST.

- I HAVE A VALID TEXAS DRIVERS LICENSE
- I DO NOT HAVE A CDL (Commercial DL)
- I AM NOT CHARGED WITH SPEEDING 25 MILES OR MORE OVER THE
POSTED SPEED LIMIT OR SPEEDING IN A CONSTRUCTION ZONE WITH WORKERS PRESENT OR PASSING A SCHOOL BUS
- I HAVE NOT COMPLETED AN APPROVED COURSE WITHIN THE 12
MONTHS PRECEDING THE DATE OF THE OFFENSE OF WHICH I AM MAKING THIS REQUEST
- I HAVE ATTACHED PROOF OF INSURANCE
- I HAVE ENCLOSED THE MANDATORY STATE FEE & ADMINISTRATIVE
FEE OF **\$106.10**

THE FOLLOWING AFFIDAVIT MUST BE SIGNED BEFORE A NOTARY PUBLIC.

I understand the Court will defer imposition of the judgment for 90 days to allow me to take an approved course. I understand that I must return to the Court a certificate of completion and a certified copy of my driving record. I am not presently taking a driving safety course for the dismissal of a traffic citation and I have not completed a course that is not shown on my driving record within 12 months preceding the date of the offense.

Signature

Date

SWORN TO AND SUBSCRIBED TO BEFORE ME, A NOTARY PUBLIC ON _____.

NOTARY PUBLIC

MY COMMISSION EXPIRES: _____