



ANNUAL BUDGET

Fiscal year
October 1, 2009 to September 30, 2010

City of Trinidad 2009-20010

Listing of City Officials

Elected Officials

Mayor	Larry D. Estes
Mayor Pro Tem	Kay Hernandez
Council Person	Susan Latham
Council Person	Velma Womack
Council Person	Betty Terry
Council Person	Brett Nolan

Appointed officials

City Administrator	Terri Newhouse
City Attorney	Barney Knight
Police Chief	Dennis Causey
Fire Chief	Arthur Arnold

	October 2009 - September 2010
Ordinary Income/Expense	
Income	
4000 · Taxes	
4010 · Property Taxes - Current	180,000.00
4020 · Property Taxes - Delinquent	6,000.00
4030 · Penalty & Interest on taxes	2,200.00
4040 · Franchise Taxes	67,000.00
4060 · Mixed Drink Tax	1,700.00
4070 · Bingo Tax	6,000.00
4080 · Sales Tax Rebate	37,000.00
Total 4000 · Taxes	299,900.00
4085 · Fines and Forfeits	
4090 · Municipal Court Fines	98,000.00
4100 · Animal Control Fines	200.00
Total 4085 · Fines and Forfeits	98,200.00
4115 · Licenses and Permits	
4120 · Building Permits	1,800.00
4125 · Certificate of Occupancy Permit	500.00
4130 · Business Permits	375.00
4140 · City Lake Permits (Fishing)	25.00
4150 · Mobile Home Permits	100.00
Total 4115 · Licenses and Permits	2,800.00
4155 · Charges for Services	
4255 · Mowing Fee	500.00
4260 · Copies	100.00
4270 · Fax Service	400.00
4275 · Accident Reports	125.00
4277 · Community Center Rental	1,600.00
Total 4155 · Charges for Services	2,725.00
4280 · Other Revenue	
4282 · Reimbursed Expenses	100.00
4285 · Repeater Tower Usage (Police)	600.00
4286 · LEOSE Account (Police Training)	825.00
4300 · Returned Check Fees	100.00
4320 · Housing Authority	1,000.00
4330 · Interest Income	225.00
4370 · Miscellaneous Income	1,000.00
4435 · Refunds	250.00
Total 4280 · Other Revenue	4,100.00
5000 · Operating Transfer	
5020 · Transfer from System Fund	67,000.00
Total 5000 · Operating Transfer	67,000.00
Total Income	474,725.00

	October 2009 - September 2010
Expense	
6000 · Operating Expenses	
6005 · Repair and Maintenance	
6010 · Building Maintenance & Repair	500.00
6011 · Equipment Maintenance & Repair	300.00
6014 · Office Equipment & Repair	200.00
6015 · Maintenance Agreements	550.00
6005 · Repair and Maintenance - Other	50.00
Total 6005 · Repair and Maintenance	1,600.00
6020 · Utilities	
6025 · Water	650.00
6026 · Gas	650.00
6027 · Electric	3,500.00
Total 6020 · Utilities	4,800.00
6051 · Donations	0.00
6055 · Telephone	3,500.00
6060 · Auditing and Accounting	3,850.00
6065 · Legal fees	4,500.00
6078 · Licenses and Fees	200.00
6080 · Insurance	
6082 · Property Insurance	200.00
6083 · Error & Omission/Gen Liability	2,900.00
6084 · Public Officials Liability Ins.	1,400.00
6085 · Employee Health Insurance	8,200.00
Total 6080 · Insurance	12,700.00
6090 · Surety & Notary Bonds	100.00
6105 · Tax Appraisal Fee	3,500.00
6110 · Tax Collection Fee	1,200.00
6120 · Contract - Clerical	0.00
6135 · Records Management	125.00
6145 · Lease/Rental - Equipment	1,036.00
6150 · Publishing and Printing	300.00
6165 · Shop (Expendable) Supplies	100.00
6170 · Ordinance expense	250.00
6175 · Small Tools and Equipment	25.00
6180 · Office Supplies	2,000.00
6185 · Postage, shipping, delivery	325.00
6205 · Bank Charges	25.00
6210 · Prof Development (Education)	400.00
6215 · Membership Dues	900.00
6220 · Publishing and Subscriptions	550.00
6230 · Election Expenses	3,500.00
6250 · Public Relations	150.00
6255 · Travel and Meals	100.00
6261 · City Lake Maintenance	25.00
6265 · Miscellaneous Expense	100.00
Total 6000 · Operating Expenses	45,861.00

CITY OF TRINIDAD

GENERAL FUND: ADMINISTRATION EXPENSES

6560 · Payroll Expenses	
6565 · Wages and Salaries	38,637.36
6580 · Payroll Tax	2,800.00
6585 · Workers Compensation	725.00
6590 · Unemployment Tax	99.00
6595 · Employee Recognition	100.00
6597 · Retirement Expense	2,700.00
Total 6560 · Payroll Expenses	45,061.36
6600 · Capital Outlay	
6615 · Equipment	
6615.1 · Office Equipment	0.00
6615.3 · Computer Equipment/Software	0.00
Total 6615 · Equipment	0.00
Total 6600 · Capital Outlay	0.00
6800 · Operating Transfers	
6806 · To Reserve M & O	6,000.00
Total 6800 · Operating Transfers	6,000.00
7000 · Non-recurring Expenses	
7028 · Codification of Ordinances	3,000.00
7029 · FEMA	0.00
7030 · Suverying	0.00
Total 7000 · Non-recurring Expenses	3,000.00
Total Expense	99,922.36

	<u>October 2009 - September 2010</u>
Ordinary Expense	
Expense	
6000 · Operating Expenses	
6005 · Repair and Maintenance	
6010 · Building Maintenance & Repair	500.00
Total 6005 · Repair and Maintenance	<u>500.00</u>
6020 · Utilities	
6025 · Water	590.00
6027 · Electric	185.00
Total 6020 · Utilities	<u>775.00</u>
Total 6000 · Operating Expenses	<u>1,275.00</u>
6600 · Capital Outlay	
6615 · Equipment	
6615.6 · City Park Equipment	500.00
Total 6615 · Equipment	<u>500.00</u>
Total 6600 · Capital Outlay	<u>500.00</u>
Total Expense	<u>1,775.00</u>

		<u>October 2009 - September 2010</u>
Ordinary Income/Expense		
Expense		
6000 · Operating Expenses		
6005 · Repair and Maintenance		
6010 · Building Maintenance & Repair		4,000.00
6011 · Equipment Maintenance & Repair		250.00
Total 6005 · Repair and Maintenance		4,250.00
6020 · Utilities		
6025 · Water		590.00
6026 · Gas		300.00
6027 · Electric		2,400.00
Total 6020 · Utilities		3,290.00
6080 · Insurance		
6082 · Property Insurance		250.00
Total 6080 · Insurance		250.00
6165 · Shop (Expendable) Supplies		25.00
Total 6000 · Operating Expenses		7,815.00
Total Expense		7,815.00

October 2009 - September 2010

Ordinary Income/Expense
Expense

6000 · Operating Expenses

6011 · Equipment Maintenance & Repair

6011.11 · Massey Ferguson Tractor

6011.12 · Rhino Batwing mower

6011.13 · John Deere 212 riding mower

6011.2 · Ford Tractor

6011.4 · Galion Motor Grader -Model 160B

6011.7 · 2003 Huskee Riding Lawn Mower

6011 · Equipment Maintenance & Repair - Other

4,000.00

Total 6011 · Equipment Maintenance & Repair

4,000.00

6012 · Vehicle Maintenance & Repair

6012.4 · 2001 F150 Pickup

6012 · Vehicle Maintenance & Repair - Other

1,000.00

Total 6012 · Vehicle Maintenance & Repair

1,000.00

6015 · Maintenance Agreements

50.00

Total 6005 · Repair and Maintenance

5,050.00

6020 · Utilities

6028 · Street Lights

28,511.16

Total 6020 · Utilities

28,511.16

6080 · Insurance

6081 · Vehicle Insurance

400.00

6082 · Property Insurance

250.00

6085 · Employee Health Insurance

7,300.00

Total 6080 · Insurance

7,950.00

6160 · Street Materials

30,000.00

6165 · Shop (Expendable) Supplies

650.00

6175 · Small Tools and Equipment

300.00

6180 · Office Supplies

75.00

6190 · Signs, posts

1,500.00

6195 · Safety Supplies

500.00

6200 · Fuel, Oil and Tires

6200.01 · Fuel - Gene Burns

1,260.00

6200.1 · Fuel

3,500.00

6200.2 · Oil Changes

550.00

6200.3 · Tires

450.00

6200 · Fuel, Oil and Tires - Other

500.00

Total 6200 · Fuel, Oil and Tires

6,260.00

8210 · Prof Development (Education)

250.00

6245 · Animal Control Expenses

800.00

6265 · Miscellaneous Expense

75.00

Total 6000 · Operating Expenses

81,921.16

<u>October 2009 - September 2010</u>	
6560 · Payroll Expenses	
6565 · Wages and Salaries	22,729.01
6570 · Overtime	800.00
6580 · Payroll Tax	1,738.57
6585 · Workers Compensation	25.00
6590 · Unemployment Tax	75.00
6597 · Retirement Expense	1,591.03
Total 6560 · Payroll Expenses	<u>26,958.61</u>
6600 · Capital Outlay	
6615 · Equipment	
6615.4 · Street Equipment	15,000.00
Total 6615 · Equipment	<u>15,000.00</u>
Total 6600 · Capital Outlay	<u>15,000.00</u>
Total Expense	<u>123,879.77</u>

 October 2009 - September 2010

Ordinary Income/Expense

Expense

6000 · Operating Expenses

6005 · Repair and Maintenance

6010 · Building Maintenance & Repair	100.00
6011 · Equipment Maintenance & Repair	100.00
6014 · Office Equipment & Repair	200.00
6015 · Maintenance Agreements	1,025.00

Total 6005 · Repair and Maintenance

1,425.00

6020 · Utilities

6025 · Water	120.00
6026 · Gas	68.00
6027 · Electric	900.00

Total 6020 · Utilities

1,088.00

6055 · Telephone

865.00

6065 · Legal fees

750.00

6095 · Jury Expense

250.00

6100 · State Court Costs

6101 · State Criminal Costs and Fees	29,500.00
6102 · Child Safety Seat and Seat Belt	100.00
6103 · OmniBase Service	200.00

Total 6100 · State Court Costs

29,800.00

6120 · Contract - Clerical

780.00

6135 · Records Management

25.00

6180 · Office Supplies

500.00

6185 · Postage, shipping, delivery

150.00

6205 · Bank Charges

20.00

6210 · Prof Development (Education)

250.00

6215 · Membership Dues

100.00

6220 · Publishing and Subscriptions

75.00

6255 · Travel and Meals

125.00

6265 · Miscellaneous Expense

100.00

Total 6000 · Operating Expenses

36,303.00

6560 · Payroll Expenses

6565 · Wages and Salaries

17,304.00

6580 · Payroll Tax

1,400.00

6585 · Workers Compensation

25.00

6590 · Unemployment Tax

75.00

Total 6560 · Payroll Expenses

18,804.00

6600 · Capital Outlay

6610 · Furniture/fixtures

150.00

6615 · Equipment

6615.1 · Office Equipment

250.00

6615.3 · Computer Equipment/Software

1,000.00

	<u>October 2009 - September 2010</u>
Total 6615 · Equipment	<u>1,250.00</u>
Total 6600 · Capital Outlay	<u>1,400.00</u>
Total Expense	<u>56,507.00</u>

 October 2009 - September 2010

6000 · Operating Expenses	
6005 · Repair and Maintenance	
6010 · Building Maintenance & Repair	250.00
6011 · Equipment Maintenance & Repair	150.00
6012 · Vehicle Maintenance & Repair	
6012.3 · 2000 Crown Victoria	
6012.5 · 2001 LTD Crown Victoria	
6012.6 · 2004 Expedition	
6012.7 · 2004 Crown Vic VIN 152281	
6012.8 · 2004 Crown Vic VIN 152282	
6012 · Vehicle Maintenance & Repair - Other	3,000.00
Total 6012 · Vehicle Maintenance & Repair	3,000.00
6014 · Office Equipment & Repair	200.00
6015 · Maintenance Agreements	200.00
Total 6005 · Repair and Maintenance	3,800.00
6020 · Utilities	
6025 · Water	
6026 · Gas	
6027 · Electric	
6020 · Utilities - Other	1,567.00
Total 6020 · Utilities	1,567.00
6055 · Telephone	2,500.00
6060 · Auditing and Accounting	0.00
6065 · Legal fees	1,000.00
6075 · Lab Fees	
6075.3 · Police	500.00
6075 · Lab Fees - Other	0.00
Total 6075 · Lab Fees	500.00
6080 · Insurance	
6081 · Vehicle Insurance	1,500.00
6082 · Property Insurance	400.00
6084 · Public Officials Liability Ins.	1,200.00
6085 · Employee Health Insurance	22,000.00
Total 6080 · Insurance	25,100.00

<u>October 2009 - September 2010</u>	
6130 · Prisoner Expenses	500.00
6140 · Uniforms	750.00
6145 · Lease/Rental - Equipment	100.00
6165 · Shop (Expendable) Supplies	500.00
6180 · Office Supplies	750.00
6185 · Postage, shipping, delivery	125.00
6200 · Fuel, Oil and Tires	
6200.1 · Fuel	
6200.2 · Oil Changes	
6200.3 · Tires	
6200 · Fuel, Oil and Tires - Other	14,000.00
Total 6200 · Fuel, Oil and Tires	<u>14,000.00</u>
6210 · Prof Development (Education)	500.00
6215 · Membership Dues	0.00
6250 · Public Relations	250.00
6255 · Travel and Meals	500.00
6265 · Miscellaneous Expense	0.00
Total 6000 · Operating Expenses	<u>52,442.00</u>
6560 · Payroll Expenses	
6565 · Wages and Salaries	101,765.00
6570 · Overtime	1,500.00
6580 · Payroll Tax	8,100.00
6585 · Workers Compensation	4,000.00
6590 · Unemployment Tax	400.00
6595 · Employee Recognition	200.00
6597 · Retirement Expense	7,200.00
Total 6560 · Payroll Expenses	<u>123,165.00</u>
6600 · Capital Outlay	
6605 · Vehicles	0.00
6610 · Furniture/fixtures	0.00
6615 · Equipment	
6615.1 · Office Equipment	200.00
6615.2 · Police Equipment	2,175.00
6615.3 · Computer Equipment/Software	3,000.00
Total 6615 · Equipment	<u>5,375.00</u>
Total 6600 · Capital Outlay	<u>5,375.00</u>
6700 · Debt Service	
6705 · Principal	
6705.1 · Loan #7193993 - 2004 Crown Vic	1,124.88
6705.2 · Loan #7196990 - 2004 Crown Vic	2,568.99
6710 · Interest	
6710.1 · Loan #7193993 - 2004 Crown Vic	50.00
6705.2 · Loan #7196990 - 2004 Crown Vic	100.00

October 2009 - September 2010

Total 6700 · Debt Service

3,843.87

Total Expense

184,825.87

October 2009 - September 2010

Ordinary Income/Expense

Income

4155 · Charges for Services

4160 · Water Sales	260,000.00
4165 · Backflow Preventers	125.00
4170 · Sewer Usage	137,000.00
4180 · Late charges - Water bills	11,000.00
4190 · Transfer Fee - Water	400.00
4200 · Inspection/Connect Fee	2,200.00
4210 · Water Tap Fee	800.00
4220 · Sewer Tap Fee	500.00
4230 · Reconnect Fees	5,000.00
4250 · Sanitation Fee	67,000.00
4276 · Pressure Machine Rental	250.00
Total 4155 · Charges for Services	484,275.00

4280 · Other Revenue

4300 · Returned Check Fees	800.00
4330 · Interest Income	700.00
4370 · Miscellaneous Income	200.00
4385 · Duplicate bills	500.00
4436 · Scrap Metal	100.00
Total 4280 · Other Revenue	2,300.00

Total Income

486,575.00

	<u>October 2009 - September 2010</u>
Expense	
6000 · Operating Expenses	
6005 · Repair and Maintenance	
6010 · Building Maintenance & Repair	250.00
6011 · Equipment Maintenance & Repair	
6011.1 · 1989 Ford Dump Truck	100.00
6011.10 · 2002 Wacker 18HP Roller	800.00
6011.3 · O'Brien Sewer Jet	1,000.00
6011.8 · 1993 Ford Backhoe/Loader 555D	2,000.00
6011 · Equipment Maintenance & Repair - Other	800.00
Total 6011 · Equipment Maintenance & Repair	4,700.00
6012 · Vehicle Maintenance & Repair	
6012.2 · 1999 C2500 Pickup	1,000.00
6012 · Vehicle Maintenance & Repair - Other	0.00
Total 6012 · Vehicle Maintenance & Repair	1,000.00
6013 · Water/Sewer Maint & Repair	
6013.1 · Water	
6013.1a · Materials	3,500.00
6013.1 · Water - Other	2,700.00
Total 6013.1 · Water	6,200.00
6013.2 · Sewer	
6013.2a · Materials	1,000.00
6013.2 · Sewer - Other	7,000.00
Total 6013.2 · Sewer	8,000.00
6013 · Water/Sewer Maint & Repair - Other	2,000.00
Total 6013 · Water/Sewer Maint & Repair	16,200.00
6014 · Office Equipment & Repair	100.00
6015 · Maintenance Agreements	400.00
Total 6005 · Repair and Maintenance	22,650.00
6020 · Utilities	
6028 · Street Lights	250.00
6029 · Water Pumping	25,000.00
6030 · Sewage Pumping	9,000.00
Total 6020 · Utilities	34,250.00
6055 · Telephone	3,200.00
6060 · Auditing and Accounting	2,800.00
6065 · Legal fees	500.00
6070 · Engineering/Consulting Fees	
6070.4 · Water Sales	9,000.00
6070 · Engineering/Consulting Fees - Other	500.00
Total 6070 · Engineering/Consulting Fees	9,500.00
6075 · Lab Fees	
6075.1 · Water	2,800.00
6075.2 · Wastewater	800.00
6075 · Lab Fees - Other	50.00
Total 6075 · Lab Fees	3,650.00
6078 · Licenses and Fees	
6078.1 · Wastewater	2,500.00
6078.2 · Water	1,000.00
6078 · Licenses and Fees - Other	100.00

CITY OF TRINIDAD

SYSTEM FUND: EXPENSES

Total 6078 · Licenses and Fees	3,600.00
6080 · Insurance	
6081 · Vehicle Insurance	1,040.00
6082 · Property Insurance	900.00
6083 · Error & Omission/Gen Liability	950.00
6085 · Employee Health Insurance	14,525.00
Total 6080 · Insurance	<u>17,415.00</u>
6115 · Sanitation Expense	
6115.1 · Clean Up - 30 yd rolloffs	900.00
6115 · Sanitation Expense - Other	71,000.00
Total 6115 · Sanitation Expense	<u>71,900.00</u>
6125 · Contract - Water/Sewer	
6125.1 · Contract - Plant Maintenance	44,400.00
6125.2 · Contract - Public Works Foreman	12,000.00
6125.2 · Contract-Customer Service Insp	675.00
6125.3 · Contract - Extra Work	2,000.00
6125 · Contract - Water/Sewer - Other	500.00
Total 6125 · Contract - Water/Sewer	<u>59,575.00</u>
6140 · Uniforms	3,212.00
6145 · Lease/Rental - Equipment	650.00
6150 · Publishing and Printing	1,500.00
6155 · Chemicals	25,000.00
6165 · Shop (Expendable) Supplies	
6165.1 · Flags	50.00
6165.2 · Meter locks	100.00
6165.3 · Vacuum Breakers	60.00
6165.4 · Meter boxes/lids	300.00
6165 · Shop (Expendable) Supplies - Other	3,000.00
Total 6165 · Shop (Expendable) Supplies	<u>3,510.00</u>
6175 · Small Tools and Equipment	1,400.00
6180 · Office Supplies	3,000.00
6185 · Postage, shipping, delivery	3,500.00
6195 · Safety Supplies	0.00
6200 · Fuel, Oil and Tires	
6200.01 · Fuel - Gene Burns	1,500.00
6200.1 · Fuel	7,650.00
6200.2 · Oil Changes	200.00
6200.3 · Tires	250.00
6200 · Fuel, Oil and Tires - Other	100.00
Total 6200 · Fuel, Oil and Tires	<u>9,700.00</u>
6205 · Bank Charges	75.00
6210 · Prof Development (Education)	200.00
6215 · Membership Dues	100.00
6220 · Publishing and Subscriptions	650.00
6265 · Miscellaneous Expense	75.00
Total 6000 · Operating Expenses	<u>281,612.00</u>
6560 · Payroll Expenses	
6565 · Wages and Salaries	75,654.60
6570 · Overtime	3,000.00
6580 · Payroll Tax	6,000.00
6585 · Workers Compensation	4,500.00
6590 · Unemployment Tax	250.00

CITY OF TRINIDAD

SYSTEM FUND: EXPENSES

6595 · Employee Recognition	0.00
6597 · Retirement Expense	4,600.00
6560 · Payroll Expenses - Other	0.00
Total 6560 · Payroll Expenses	94,004.60
6600 · Capital Outlay	
6615 · Equipment	
6615.1 · Office Equipment	0.00
6615.3 · Computer Equipment/Software	100.00
6615.5 · Water/Sewer Dept. Equipment	7,608.40
6615.7 · Fire Hydrant Equipment	1,900.00
6615.8 · Water Meter/Couplings	0.00
Total 6615 · Equipment	9,608.40
Total 6600 · Capital Outlay	9,608.40
6700 · Debt Service	
6705 · Principal Payments	30,000.00
6710 · Interest Payments	50,000.00
Total 6700 · Debt Service	80,000.00
6800 · Operating Transfers	
6807 · To Reserve Water Works	12,000.00
6808 · To Water Deposits	5,000.00
Total 6800 · Operating Transfers	17,000.00
7000 · Non-recurring Expenses	
7010 · Water Line Construction/Repair	2,500.00
7015 · Sewer Line Construction/Repair	1,850.00
7027 · TCEQ	0.00
Total 7000 · Non-recurring Expenses	4,350.00
Total Expense	486,575.00

	<u>September 2009 - October 2010</u>
Cash Balance Forward	29,415.77
Ordinary Income/Expense	
Income	
4280 · Other Revenue	
4330 · Interest Income	140.00
Total 4280 · Other Revenue	140.00
5000 · Operating Transfer	
5020 · Transfer from System Fund	78,000.00
Total 5000 · Operating Transfer	78,000.00
Total Income	78,140.00
Expense	
6700 · Debt Service	
6705 · Principal Payments	30,000.00
6710 · Interest Payments	46,936.25
Total 6700 · Debt Service	76,936.25
Total Expense	76,936.25

	<u>October 2009 - September 2010</u>
Cash Balance Forward	49,032.60
Ordinary Income/Expense	
Income	
4280 · Other Revenue	
4330 · Interest Income	225.00
Total 4280 · Other Revenue	<u>225.00</u>
Total Income	<u>49,257.60</u>
Expense	
5000 · Operating Transfer	
5020 · Transfer from System Fund	4,404.00
Total 5000 · Operating Transfer	<u>4,404.00</u>
Total Expense	<u>4,404.00</u>

City of Trinidad Budget Recap

GENERAL FUND

	<u>October 2009 - September 2010</u>
General Fund Revenue:	474,725.00
General fund Expenses:	
Administrative	99,922.36
Police Department	184,825.87
Street Department	123,879.77
City Park	1,775.00
Community Center	7,815.00
Municipal Court	56,507.00
Total General Fund Expenses	<u>474,725.00</u>

SYSTEM FUND

	<u>October 2009 - September 2010</u>
Water and Wastewater System Fund	
Water and Wastewater System Revenue	486,575.00
Water and Wastewater System Expenses	486,575.00

DEBT SERVICE

Revenue	181,019.00
Expenses	92,290.88